Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

August 22, 2024

Optional Teleconference Information:
Join the meeting from your computer, tablet, or smartphone:
https://us06web.zoom.us/j/82011738507?pwd=1xP50dXXGpaXzroys7werHcataeTmD.1
Meeting ID: 820 1173 8507 | **Passcode:** 743847 | **Phone:** +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:05 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Jason Ellison
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the July 26, 2024 meeting minutes as presented, seconded by Larry Stuker, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the July 2024 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report
Fire and Ambulance Report
Chief's Report Fire and Ambulance Report – D/C Ellison
July 2024, the department responded to the following:

- 69 total calls
- 2 fire
- 35 medical
- 13 ground transports
- 1 air transport
- 7 move-ups
- 25 public assists
- 10 mutual aids
- 3 duty officer response

- 0 move-up calls
- 1 8-PC
- Year-to-date calls 280 (18 more than YTD 2023 and 77 more than YTD 2022)

Comments/Discussion on F&A Report:
The 1 8-PC was for the Dirt World fire.

Multiple fires this summer allowed some of our staff to gain great experience and mark tasks off their open task book.

- Rodger Gabrielson inquired about reimbursement when going out on wildland fires. The fires D/C Ellison goes on as a TFL-3 are reimbursed by the Feds, and if the department sends staff requested by Oregon, it is reimbursed by OSFM.
- D/C Ellison is part of the Central Oregon Type 3 Team and will stay centrally located.
- D/C Ellison has been approved to bring a TFL from our department if staffing at the district allows.

Strategic Planning & Goals
The strategic plan is going well. Regarding recruitment and retention, positive people are applying.

Sisters-Camp Sherman Fire is going to create a training officer position, which will be positive for NW Fire.

Chief Tucker & D/C Ellison discussed:
Firewise Report
The last Firewise meeting was 24 minutes long.

It was asked if Firewise should be represented at the summer Wednesday station tours, and D/C Ellison felt there might be better places than station tour days; they may be more like the annual homeowner meeting.

Forest Management Report
The forest management project on Glacier Lilly has only been worked on for two days, so there is still more work to be done.

4 Brothers will work in an area across from the "big house."

There will be another half day worked towards the aspen recovery area across from the fire department.

Director Gabrielson discussed:
President's Report
Rodger received a call from Deschutes County Soil and Water Conservation District, as they are going out for a levy. The gentleman thought he might attend the BBR RFPD board meeting via Zoom, but that did not take place. More to come on this.

Rodger expressed condolences to a BBR resident who passed away while out hiking. He asked if the fire department should own an AED that could be loaned out to hiking groups.

There is concern about doing such since the fire department would be responsible for maintaining it, etc. D/C Ellison expressed that hiking groups should consider a satellite phone. The discussion moved to maintain AEDs on the Ranch and who maintains them. At one time, it was Marti Dale. However, she is no longer with BBR. D/C Ellison also thought offering an AED/CPR training would be helpful.

OLD BUSINESS

Policy Review
No policies to review this month.

Hiring Process – Update
The application for the position of Firefighter/Paramedic is due August 28, 2024.

Levy – Update
The local option levy needs 29 more people to reach 50% of the voters. The next hurdle is whether those 50% voted yes.

NEW BUSINESS

Resolution 2024-0822-R: 843 & 872 Additional Contingency Transfer $20,000 – Approval Needed (if we know the final amount)
This was put on the agenda in the event we knew the total repair amount for 843. It was not known at the time of this meeting.

The Kendall Ford repair for 872 is complete and is back in the station.

PERS EIF (Employer Incentive Fund) – Information Only
Chief Tucker presented an "EIF Deposit Projection Comparisons" document that identified when it would be best to deposit the budgeted $1.0 million to PERS to lower the UAL/rates. Now, knowing an EIF (employer incentive fund) will take place sometime in 25/26, the board's consensus is to wait until then.

Wage Change Time – Discussion
Chief Tucker thought that if the levy passed, the district should be able to make a wage change for employees in January. The board's consensus supports this.

GOOD OF THE ORDER

Firefighter/Paramedic Smith's last day is August 27.

The recruit academy has gone well. This year, the academy consisted of BBR RFPD, Cloverdale RFPD, Cloverdale RFPD, and Sisters-Camp Sherman RFPD. They will be finishing up this week, and our recruits will head to Unitek in Arizona to work on getting their EMTs. The recruit academy graduation will be on Thursday, September 12, at 2:00 p.m.

The Resident Volunteers will have a pancake breakfast on Saturday, August 31. Proceeds will go towards Chad Hicks (former volunteer with BBR RFPD).

NEXT MEETING DATE

September 26, 2024 – Board of Directors Meeting – 9:00 a.m.

ADJOURNMENT

Board meeting adjourned at 10:14 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker Date: September 26, 2024