Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

June 27, 2024

Optional Teleconference Information:
Join the meeting from your computer, tablet, or smartphone:
https://us06web.zoom.us/j/81456603425?pwd=3LbqoPczKWUkyefe0XPmYOA4J6Yyv2.1
Meeting ID: 814 5660 3425 | **Passcode:** 925629 | **Phone:** +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:05 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

Chief Dan Tucker
Deputy Chief Jason Ellison

- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to approve the May 23, 2024 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the May 2024 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report

Jamie gave brief F&A report for May 2024 on behalf of D/C Ellison.

- Transports - 5
- The Darlene 3 Fire is at 3614 acres as of 8:55 a.m.
  - Governor declared conflagration on Tuesday afternoon.
  - The department sent D/C Ellison, Captain Ahrendt and Brayden Klosterman on 6/25/24 at about 13:40 as immediate response/mutual aid. Captain Ahrendt and Brayden Klosterman came back at 12:30 am 6/26/24 and D/C Ellison was moved to a Type 3 Team where he is currently.
- There was a structure fire in Tollgate, which ended up being a complete loss to the home.

- There was a dirt bike accident that resulted in two fatalities. The patients were 14 years of age.

Strategic Planning & Goals
Jamie gave a brief report on behalf of D/C Ellison.

- AO (Apparatus Operator) Engineer Class was offered and allowed for multiple task books to be worked on - (Logan, Carson, Cade & Maddie).
- AAO (Aerial Apparatus Operator) class was started, got 1 of the 3 days in before the Darlene 3 fire.
- D/C Ellison (assistance from Captain Ahrendt) put on a Blue Card training for members of NW Fire. Grace and Ben attended. Blue Card defines the most effective and consistent incident command process through the Functions of Command.
- Two students who entered the resident volunteer program midway recently received their EMT.
- Three students passed their FFII TPE's (Task Performance Evaluation)
- D/C Ellison attended a Type III training.
- A couple of staff members were able to train on the prescribed burn just near the Ranch.

Chief Tucker discussed:
Jamie gave brief report on behalf of Chief Tucker.

- Apparatus Update:
    - 843 is broken down at Station 101: either head gasket or oil cooler.
        - Intent is to have it towed to Peterson Truck in Redmond.
        - Tow will most likely be this FY, but fix will most likely be next FY.
    - 851 passed it annual aerial inspection.
- The ordinance to change ambulance billing rates is complete and has been submitted to Deschutes County.

Firewise Report
Dave Gibson was not in attendance of the last Firewise meeting; however, he did have the minutes from the meeting if anyone wanted to read them.

Forest Management Report
Dave Gibson reported the contractor who was awarded the bid for the Glacier Lilly project was supposed to start within 10 days. He has yet to meet that deadline.

The Forest Management Committee has also picked three other areas to address:
1. The aspen grove by the Sullivan's house.
2. Down by the new home on Hawks Beard.
3. Area near the green house lady.

The tree cutter that BBR Corporation has on staff was hit by a golf ball. His injury consisted of a minor cracked skull and traumatic concussion. He is back to work as of now.

Director Gabrielson discussed:
President's Report
Rodger reported on the new wildfire hazard map. The map is officially live.
The map will be used to:

- Improve the safety and well-being of communities across Oregon.
- Help Oregonians understand the wildfire hazard in their community.
- Help public agencies objectively prioritize wildfire hazard reduction efforts.
- Implement a statewide strategy to improve wildfire resilience.
- Inform where statewide defensible space codes may apply in high-hazard areas in the WUI.

The map will NOT be used to:

- Adjust insurance rates (by insurers).
- Make landowners modify the components of the building they live or work in unless significant updates are planned for structures within high hazard areas in the WUI.

The target for stakeholders is to get the map finished and online by mid-July. The draft map is currently with county planners across the state, who have had two months to review the data and provide feedback. Once online, the map will be open for at least a 30-day public comment period before the Oregon Board of Forestry votes to adopt it in September 2024.

OLD BUSINESS

Policy Review – Submitted for Review & Approval

Policy 1-0-1 Organizational Statement – Adopt (New)

This is a requirement by OSHA. The department learned of it when we had a voluntary walk through by Cory Stengel and a representative from OSHA.

Motion: Tom Sawyer moved to approve Policy 1-0-1: Organizational Statement as presented, seconded by Dave Gibson, unanimously passed.

Policy 1-4-3 Notice and Location of Meeting

Motion: Tom Sawyer moved to approve Policy 1-4-3: Notice and Location of Meeting as presented, seconded by Don Bowler, unanimously passed.

Policy 1-4-4 Conduct of Board Meetings

Motion: Don Bowler moved to approve Policy 1-4-4: Conduct of Board Meetings as presented, seconded by Larry Stuker, unanimously passed.

Policy 1-4-5 Executive Session

Motion: Tom Sawyer moved to approve Policy 1-4-5: Executive Session as presented, seconded by Don Bowler, unanimously passed.

Policy 1-4-6 Minutes of Meeting

Motion: Tom Sawyer moved to approve Policy 1-4-6: Minutes of Meeting as presented, seconded by Don Bowler, unanimously passed.

Policy 1-7-1 District Compliance with Local Budget Law

Motion: Tom Sawyer moved to approve Policy 1-7-1: District Compliance with Local Budget Law as presented, seconded by Don Bowler, unanimously passed.

Annex – A (Supplemental to 1-4-5 Executive Session)

Motion: Tom Sawyer moved to approve Annex A: ORS 192.660 – Executive Sessions: Supplemental to Policy: 1-4-5 Executive Session as presented, seconded by Don Bowler, unanimously passed.

Resolution 2024-0627-R-A Preemptive Levy Application Nov. Election – Approval Needed

This is just in case the levy does not pass in the August election. August election is August 27, 2024 and SEL805 is due by August 16, 2024.

Motion: Rodger Gabrielson moved to approve Resolution 2024-0627-R-A: Resolution to Place 5-Year Local Option Levy on November 5, 2024 Ballot, seconded by Don Bowler, unanimously passed.

NEW BUSINESS

Appoint Budget Committee Members – Phil Juckeland (3-Year Term)

Motion: Tom Sawyer moved to appoint Phil Juckeland for a 3-year term with the Black Butte Ranch RFPD Budget Committee, seconded by Don Bowler, unanimously passed.

GOOD OF THE ORDER

D/C Ellison gave a presentation at the annual homeowners meeting.

Station tours have been ramping up. This week had an estimated 40 kids and about 80 total people.

4th of July will have the same setup and activities.

NEXT MEETING DATE

Work Session for July, if necessary

- Consensus is a July meeting is not needed.

July 25, 2024 - Board of Directors Meeting - 9:00 a.m.

ADJOURNMENT

Board meeting adjourned at 9:53 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker Date: July 26, 2024