BLACK BUTTE RANCH RFPD
STANDARD OPERATING GUIDELINE

Book 2: Administration **Chapter 1; Subject 2** **Code**: 2-1-2
Title: Firefighter/Paramedic

Adopted: 9-25-2008

Board Revised: 6-13-2018
Board Revised: 3-24-2022
Board Signed: 3-24-2022

DEFINITION:

The fundamental reason for the existence of this classification is to participate in fire suppression, prevention, and rescue activities in protecting life, property, and the environment, and to provide emergency medical care to the sick and injured at the level of EMT-Paramedic.

DISTINGUISHING CHARACTERISTICS:

The Firefighter position is distinguished from the Fire Captain position in that Firefighters do not normally directly supervise subordinate personnel. Incumbents are expected to successfully complete a comprehensive firefighter training program. Firefighters are expected to perform the full range of fire suppression, safety, and prevention duties

SUPERVISION RECEIVED AND EXERCISED:

Immediate supervision is provided by the Fire Captain. General supervision may be provided by other management personnel of the Fire Department. Individuals are periodically evaluated by supervisors regarding their progress in skill development and other work-related elements of the job, both during and after completion of the initial probationary employment period. Incumbents may be required to indirectly supervise the performance of newly assigned personnel and student firefighters.

EXAMPLES OF DUTIES:

Essential Duties:

The following duties are considered essential for this job classification:

- Drive and operate all fire apparatus and equipment;
- Respond to rescue calls as part of an engine company and administer medical care; operate a variety of tools and equipment related to fire suppression, rescue, and hazardous materials emergency activities;
- Serve as a hose operator in fire fighting situations including laying hose lines, pulling working lines, holding the nozzle to direct the stream of water on the fire, placing, raising, lowering, and climbing ladders, and assisting in overhaul and salvage operations;
- Inspect and perform routine maintenance on rescue equipment, fire apparatus, hydrants, hoses, and other support equipment; participate in continuous training in fire suppression, prevention, and inspection through both simulated and on-the-job exercises;
- Operate engine pumping equipment;
- Inspect commercial, residential and other occupancies for fire hazards and compliance with fire prevention codes and ordinances;
- Conduct fire prevention inspection and education programs; operate communication equipment;
- Provide emergency medical care at the level of EMT – Paramedic;
- Learn and study Fire Department rules and regulations, fire hazards and firefighting techniques, and related subjects.

Additional Duties & Abilities

In addition to the duties listed in the Essential Duties section, each employee in this classification may perform the following duties. Any single position may not be assigned all duties listed below, nor do the examples cover all duties which may be assigned.

- Prepare reports with respect to work operations;
- Maintain and update department maps, run cards, and equipment records;
- Receive and process reports from citizens;
- Clean and maintain station quarters;
- Serve as "Acting in Charge" (AIC) in Captain's absence;

- Learn rules, regulations, and operational procedures of the Fire Department;
- Learn firefighting methods and techniques;
- Learn hazardous material first responder operational level methods and techniques;
- Demonstrate a high degree of mechanical aptitude;
- Learn the operating and mechanical principles of fire apparatus and equipment;
- Learn to drive and operate effectively and safely the full range of fire apparatus and equipment used by the District;
- Learn to perform field calculations of hydraulics for the proper and effective operation of equipment;
- Learn the operation of firefighting equipment;
- Learn the street location and physical layout of the District and major traffic and fire hazards;
- Think and act quickly in emergencies;
- Work effectively as a member of a team;
- Understand and follow oral and written directions promptly and accurately;
- Communicate orally effectively to individuals or in a group setting;
- Learn through structured lectures in a classroom setting and through oral instruction in an on-the-job setting;
- Comprehend and make inferences from written material;
- Learn to operate and enter data into a computer terminal, District computer, or keyboard device;
- Produce written documents using proper grammar and punctuation;
- Deal courteously and effectively with the public;
- Establish and maintain cooperative relationships with those contacted in the course of work;
- Learn to instruct in a classroom setting.

MINIMUM QUALIFICATIONS:

- 18 years of age or older
- Valid Oregon Driver's License
- Associates Degree
- Possess and maintain an Oregon State EMT-Paramedic License or National Registry EMT-Paramedic with the ability to secure and maintain reciprocity as an Oregon State Paramedic
- Current Cardiopulmonary Resuscitation "CRP" certification is required and must be maintained throughout employment

- Certification or equivalency at the level of NWCG Wildland Firefighter 2 (WFF2), NFPA Firefighter 1, and NFPA Driver at the time of hire

DESIRED QUALIFICATIONS:

- An Associates Degree or higher specifically in Firefighting and/or EMS
- Possess NWCG or equivalent Wildland Operator
- NFPA or equivalent Pumper Operator
- NFPA or equivalent Aerial Apparatus Operator
- Fire Fighters should, at the earliest possible time, become certified to the level of NFPA Instructor 1 or equivalent and NWCG or equivalent Single Resource Boss/Engine
- NFPA or equivalent Hazardous Materials Awareness
- NFPA or equivalent Hazardous Materials Operations
- NFPA or equivalent Hazardous Materials Incident Commander
- NIMS ICS-100, ICS-200, ICS-300, ICS-400, ICS-700, ICS-800
- Blue Card certified

WORKING CONDITIONS

Incumbents in this classification are required to work 48-hour shift assignments, including weekends and holidays, and may be required to work overtime with little or no notice. Due to the varied and unpredictable nature of the work, incumbents may also be required to work under the following conditions:

A Firefighter is required to wear protective gear, carry appropriate tools, and wear a self-contained breathing apparatus, while performing many of the emergency-related duties. Incumbents are exposed to a variety of weather conditions and are required to tolerate very hot and very cold temperatures. While performing emergency aid, a Firefighter may lift and carry victims and move equipment requiring the use of stomach and back muscles. Incumbents are required to have the ability to hear a variety of warning devices and alarms, gas leaks, or calls for help. Some rescue duties require the operation of mechanical rescue equipment and the monitoring of proper safety techniques in the use of such equipment. The tools used by a Firefighter require precise arm-hand positioning and movements, such as when operating a chainsaw or using emergency medical rescue equipment. The operation of firefighting equipment often requires the coordinated movement of more than one limb simultaneously. Emergency situations may require incumbents to work in small, cramped crawl

spaces, areas where vision is limited, and/or at heights including rooftops or on ladders.

Rodger Gabrielson
BBR RFPD Board President