Black Butte Ranch R.F.P.D.
Board Of Directors Meeting
November 18, 2021

Due to the COVID-19 pandemic this meeting was done in person, however the option to teleconference was available. Information for this meeting was as follow: https://us06web.zoom.us/j/88593511519?pwd=bU5aV2pEYW9jaTI2c2NwVVpVMGNJZz09 Phone: +1 (253) 215-8782, Meeting ID: 885 9351 1519, Passcode: 480674

Rodger Gabrielson called the meeting to order at 9:03 a.m.

Board of Directors:
- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:
- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to accept the October 28, 2021 meeting minutes with corrections to the grammatical errors, seconded by Tom Sawyer, unanimously passed.

REPORTS
Treasurer Report

Motion: Don Bowler moved to accept the October 2021 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report
Fire and Ambulance Report – Chief Tucker
October 2021, the department responded to the following:
- 13 total calls
- 2 fire
- 8 medical
- 5 transports
- 0 air transports
- 2 move-ups
- 1 public assist
- 4 mutual aids
- Year-to-date calls 304 (63 more than YTD 2020 and 16 more than YTD 2019)

D/C Phillips noted no significant calls in October; however, call volume is trending up for the year.

Larry inquired about the recent wind storm and how it affected the trees. There seemed to be several downed aspen trees from BM Golf to the Welcome Center because of the high winds. A number of them were aspen trees and Dave Gibson stated that a number of those trees were on Forest Service property.

Chief Tucker discussed:

BBR Property Values - Update

Since providing an updated graph showing BBR's Real Market Values (RMV) versus Assessed Values (AV), Chief Tucker conversed with Deschutes County Assessor Scot Langton regarding the AV increasing 4%. It was determined the 4% was broken down the following way:

- 3% normal
- 1% properties where RMV was still under the AV prior to being assessed recently
- .05% new construction

840 Plow Truck – Update

840 recently went in for repairs to replace the clutch. Cost to repair is about $1900.

Mutual Aid Move-up's – Update

Chief Tucker provided a document explaining what Sisters-Camp Sherman is exploring to deal with staffing and coverage due to growth. It is clear that most of the calls happen between 8:00 am and 8:00 pm, and even more specifically, between 11:00 am and 7:00 pm. January is one of their highest call volume months. In the wintertime, they do not backfill if one of their career staff uses PTO. They are looking at changing this model and have multiple options to choose from. Chief Tucker sat down with Chief Johnson and went over essentially what is in the document. Chief Tucker feels very comfortable with the plans that Sisters-Camp Sherman Fire is looking at doing to address the needs.

Chief Phillips mentioned that for many years (previously), BBR RFPD was the ALS agency for Sisters-Camp Sherman Fire. That has now since changed.

President's Report

Rodger Gabrielson mentioned today is the tear-down day for the BBR Lodge. He asked about the protocol for involving a Fire Marshal when construction projects like the BBR Lodge happen. Chief Tucker reported that building officials mostly go through plans with Captain Earnest, and if Captain Earnest has concerns or questions, he has guidance with Fire Marshals from OFSM.

During the demo process, help from BBR Fire Department is not needed. The contractors have a process of removing lines and turning off necessary utilities like propane, etc. It is their responsibility to make sure demolition is done safely and properly. Contractors are also required to comply with the county's Fire and Life Safety rules.

BBR RFPD does have input on things such as:

- Pump placement for easy access to water

- Fire lane and access to a building
- Entrances
- Separate fire lane for fire access so that it is not shared with delivery service trucks

A separate lane was put in for a section of the Lodge Condos so they have access during construction. It also allows for the construction site to be fully blocked off.

D/C Phillips did mention that the new lodge will be a little higher; however, the lowest access point for the Fire Department is lower than the old roof.

OSU Webinars
Rodger mentioned the most recent webinar given by OSU talked about building material and decking. Some of the highlights of it were:

- The concern for metal roofs and the ability of embers to get in the rib of the metal roof.
- The concern of spider webs and the impact they may have when a fire happens.
- The health of wood decks and if there are receptive beds for embers to nest in.

The webinar is scheduled for December 1st from noon to 1:00 pm. The topic is, From the Home to the Landscape (defensible space): Fall Edition.

Jamie will re-send the webinar email to Don's new email address.

OLD BUSINESS

GM 13
The carpet has been torn out at GM13, as well as some of the laminate. The restoration company has sprayed some product and have dryers going throughout the house.

Trees in Front of Station – Status
The trees in front of the station are starting to get worked on. Trees marked with a blue dot are being limbed up (14 or 25 feet), and those with a red dot are being removed. Tree removal for the stretch of road between Bishops Cap and GM Rec costs about $12K.

NEW BUSINESS

Civil Service Rules Update – Review
Chief Tucker provided an updated copy of Civil Service Rules for review by the BBR BODs. The document is more in line with Sisters-Camp Sherman's rules. Now that the board has them, a Civil Service Commission meeting will be scheduled where a public hearing/notice will take place, and the document will be voted on.

GOOD OF THE ORDER

Upcoming Items
Christmas/Awards Banquet yes or no, if so where and when?? Cost?? December maybe think about January
Jamie presented to the Board a budget for the Christmas awards banquet. It has been proposed to move the event to January.

D/C Phillips – Status
D/C Phillips and his wife are selling their property in Sisters, which means he will be leaving the Fire Department no sooner than June 30, 2021.

NEXT MEETING DATE
December 23rd, 2021, should we move it or cancel this meeting?
The consensus of the board is to cancel the Decembers regular BODs meeting.

ADJOURNMENT
Board meeting adjourned at 10:00 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Larry Stuker Date: January 27, 2022