Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

January 28, 2021

Due to the COVID-19 pandemic this meeting was done by teleconference. Information for this meeting was as follow: https://www.gotomeet.me/BBRFire/bbr-rfpd-board-meeting-1282021 phone: United States: +1 (872) 240-3311, access code: 187-528-885

Rodger Gabrielson called the meeting to order at 9:00 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
  Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the November 19th, 2020 meeting minutes, seconded by Don Bowler, unanimously passed.

Note: There were no December 2020 minutes to approve due to no meeting.

REPORTS

Treasurer Report

Larry inquired why paid scholarship amounts varied so much between Resident Volunteers. It is because some receive the Oregon Promise Grant.

Motion: Don Bowler moved to accept the November and December 2020 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

November 2020 the department responded to the following:

- 26 total calls
- 7 fire
- 11 medical
- 6 transports
- 0 air transport
- 6 move-ups

- 2 public assist
- 14 mutual aids
- Year to date calls 267 (61 calls less than YTD 2019)

December 2020 the department responded to the following:

- 33 total calls
- 4 fire
- 21 medical
- 6 transports
- 0 air transport
- 5 move-ups
- 3 public assist
- 18 mutual aids
- Year to date calls 300 (51 calls less than YTD 2019)

D/C Phillips has a new way of deriving call information/numbers through Deschutes 911 and will soon start using that method.

One out of five calls is a transport for the department.

Both Chiefs will be monitoring mutual aid calls, especially with the transition of Sisters-Camp Sherman and Cloverdale Fire working more closely together.

Captain Earnest is currently working on a process to update the department's ambulance fees.

Chief Tucker discussed:
COVID Update
A portion of the staff received their second dose of the vaccine Tuesday. All of those individuals had also previously had the virus. Each of them seemed to have a stronger reaction to the second dose. Those that didn't have the virus previously seemed to experience soreness in their arm. The second group of BBR RFPD staff is getting their second dose today.

CARES Act Funds
The department has received three distributions from the CARES Act, totaling $28,968.67. Chief Tucker and Jamie will be on the lookout for the CARES Act to continue into 2021.

President's Report
Rodger complimented the department on managing all that has had to be done this past year with COVID. Larry Mirrored it.

Rodger asked if Chief Tucker could write a letter to the Black Butte Ranch newsletter with an update.

OLD BUSINESS
BBR Wildfire Improvements Document
The document has not been given to the Black Butte Ranch Board yet. The BBR Board will be holding a special meeting, and their board Chairman wants to have it face-to-face to address policy issues.

The BBR Finance Committee met the other day and set aside $250,000 as a placeholder.

Dave inquired about the language of 18 feet spacing of tree crowns? He doesn't see this as feasible, especially in areas like the Ridge Cabins and Aspen Houses.

This document is designed to be a starting talking point. To bring awareness and to collectively come up with a plan that protects BBR while maintaining its ambience. Rodger sees using some common areas as models of how properties should look.

Larry feels there are two main priorities to wildfire improvements:

- Improve the escape route at the back of the Ranch
- Address the common areas first to be able to use them as models

This would then be more of a PR campaign to show homeowners how properties should look.

Tom inquired if Rodger or Chief Tucker have looked at the website sunriveremergencyinfo.com. This website seems to be a useful resource for residents of Sunriver for emergency services.

Chief Tucker will make professional recommendations on this topic matter and help with awareness and planning for the future. He feels we as a whole can help but may never get rid of the threat. To accomplish the things in this document will require money, time, and people, which is a huge undertaking.

Dave feels SB360 is an excellent guide to enforce, especially since fires haven't changed.

GM 13 Long Term Status – Continued Discussion

The use of GM13 would have been very beneficial this past year, especially when dealing with the COVID outbreak at the station. The department is currently renting the GM Golf Maintenance apartment to allow for one Resident Volunteer (RV) per room. This apartment can be used until April, at which the Ranch will take it back over to be used for seasonal ranch employees.

To also help with having one RV per station room, two RV's will move into 704. 704 is Sisters-Camp Sherman's station located in Camp Sherman. Those two RV's will do double duty to help out both BBR RFPD and Sisters-Cam Sherman Fire.

Chief Tucker has begun investigating rules on eviction when it comes down to the current residents in GM13. It may not come down to that, but Chief wants to make sure he knows the rules. He will need to research any newly developed COVID rules and how they pertain to evictions. Chief will budget funds to update GM13 this next fiscal year.

One of the new career staff members has expressed having a hard time finding a place in Central Oregon. Chief Tucker has assured him that he has time even though his probation is coming up. Chief has no interest in losing an employee because of housing, and instead will work with him, especially since he is a good employee. This staff member has also expressed interest in GM13 if it becomes available.

NEW BUSINESS

Board of Directors Expiring Terms – Position 4 & 5 - 6/30/2021

Larry Stuker and Tom Sawyer have both expressed interest in continuing with the BBR RFPD board. Jamie will provide them with the necessary information to file with Deschutes County Elections.

Budget Committee Expiring Terms – Position 4 & 5 - 6/30/2021
Rikki Goede and Dave Sullivan have both expressed interest in continuing with the BBR RFPD Budget Committee.

Motion: Don Bowler moved to re-appoint Dave Sullivan (Position 4) and Rikki Goede (Position 5) to the Black Butte Ranch RFPD Budget Committee, seconded by Tom Sawyer, unanimously passed.

Civil Service Expiring Term – Position 2 – 6/30/2021

Motion: Don Bowler moved to re-appoint Dave Sullivan (Position 2) to the Black Butte Ranch RFPD Civil Service Committee, seconded by Tom Sawyer, unanimously passed.

PERS – November Pull
PERS over-pulled roughly $24,000 on the November 2020 pull. PERS is aware of the problem and are coming up with a solution to the problem. PERS knows it's an error on their part. Jamie has been checking in weekly to see where they are with refunding the money.

GOOD OF THE ORDER
Awards Banquet - update
It is still undecided on when and what the awards banquet will look like. Chief Tucker thought having it down at the BBR ball field would be nice; that way, people could spread out and social distance more easily. Possibly use a tent for the event.

Larry inquired about having a Board of Directors Award that the Board gives out to one of the BBR RFPD members. This could be a paid staff member or a resident volunteer. This allows the Board to honor a deserving member of BBR RFPD. The Board could do their own voting and pick out an award/plaque at Bend Awards.

Motion: Don Bowler moved to incorporate a Board of Directors Award at the Annual Awards Dinner and Banquet and that an award/plaque will be made at Bend Awards, seconded by Tom Sawyer, unanimously passed.

NEXT MEETING DATE(S)
Board Meeting February 25, 2021 – 9:00 a.m.

ADJOURNMENT
Board meeting adjourned at 9:55 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler Date: February 25, 2021