Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

May 28, 2020

Due to the COVID-19 pandemic this meeting was done by teleconference. Information for this meeting was as follow: https://www.gotomeet.me/BBRFire/board-meeting-5282020 phone: United States: +1 (646) 749-3131, access code: 132-500-677

Rodger Gabrielson called the meeting to order at 9:04 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Larry Stuker moved to accept the April 23, 2020 meeting minutes, seconded by Tom Sawyer, unanimously passed.

Motion: Larry Stuker moved to accept the May 5, 2020 budget meeting minutes, seconded by Tom Sawyer, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the April 2020 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – D/C Phillips

April 2020 the department responded to the following:

- 13 total calls
- 3 fire
- 8 medical
- 4 transports
- 0 air transport
- 0 move-ups

- 2 public assist
- 0 mutual aids
- Year to date calls 62

Calls for the month of April 2020 are down; however, YTD calls are ahead by 3. The Ranch is seeing a lot of homeowners that generally don't spend a lot of time here occupying their homes.

There have been two months in a row where move-ups for Sisters-Camp Sherman Fire were not needed. Most likely due to lesser call volumes.

The current month of May two significant calls, a motorcycle accident and a structure fire in Cascade Meadow Ranch.

Chief Tucker discussed:
Rodger inquired what the day to day status is like with COVID-19. D/C Phillips responded with the following:

- Resident Volunteers have been asked to consider their home and not leave to go back to their families, meaning staffing at the station has been very good.
- Distance learning means there is greater presence Resident Volunteers in the station.
- With phase 1 opening, the Resident Volunteers can travel a little more.
- The paramedic program through COCC is still going with opportunities to work in small groups.
- One of the Resident Volunteers moved out to a rental on the Ranch to allow for separation and only one person per bedroom.
- Three new students will be starting on June 15, 2020. D/C Phillips is taking measures to make sure separation is still taking place.
- Vendors are now starting to be allowed back into the building.

Larry inquired about wildland fires and dealing with COVID-19 restrictions. He also asked if there have been any overall changes in the staffing matrix for Central Oregon fire management, like budget cuts, personnel, etc. D/C Phillips reported that increasing staffing was put on hold for a bit due to COVID-19; however, hiring is slowly starting back up again. Regarding wildland fires, even with the rain the area has seen already, it is still dry. There was a headline in one of the local papers titled "Oregon Faces Worst Case Scenario as Fire Season Approaches." The article mentioned federal officials would not have a watch and wait approach when a wildland fire takes place, instead they will be more aggressive.

Chief Johnson from Sisters-Camp Sherman Fire was the lead on a county-wide effort to get mutual aid resources above the areas task force system and below conflagration. They include counties like Klamath, Lane, Linn, and Marion.

Larry inquired how many Firefighters have been affected by COVID-19. D/C Phillips reported that some Firefighters in the area had gotten it and were put on a two-week quarantine. At one point in time, there was a plan to rent a hotel in Bend to house any exposed COVID-19 Firefighters; however, that was not needed.

President's Report
Rodger reported that the annual BBR homeowners meeting that takes place in June would be reconfigured as a virtual meeting.

The candidate profiles for those seeking election for the BBR BOD seem to have an interest in putting fire as a priority. This is very good news for the Ranch.

Rodger Gabrielson adjourned the board meeting at 9:26 a.m.

Rodger Gabrielson called the budget hearing to order at 9:26 a.m.

- Note, no one showed up for the budget hearing.

Rodger Gabrielson adjourned the budget hearing at 9:27 a.m.

Rodger Gabrielson adjourned re-opened the board meeting at 9:27 a.m.

OLD BUSINESS

GM 13 Long Term Status – Continued Discussion
See – Waalkes Request (below)

Waalkes Request (letter attached)
Discussion regarding the letter that Justin and Anje Waalkes provided to the board asking to stay in GM13 until June 2021.

Highlights of the discussion:

- Comparable rent for a home that size and in BBR is about $1500.
- The home was originally intended for a Chief or Deputy Chief to live in.
- When Chief Tucker became Chief, he opted not to live in one of the ranch firefighter homes because he already had a home in Sisters proper.
- Does the newest employee have an interest in living in it?
- $600 in rent is well below market price.
- Options for GM13:
    1. Sell back to the Ranch
    2. Rent it to the Ranch so they may rent it out to their seasonal employees
    3. Continue renting to one of BBR RFPD's employees
- D/C Phillips feels the Ranch is good on summer rental housing for Ranch staff.
- There is an executive order placing a moratorium on residential evictions for 90 days due to COVID-19.
- Improvements to the home cannot be made until July 1st as improvements are not budgeted for in the current budget. Some of the suggested improvements would be blinds, carpet, and paint.
- Humanitarian piece to allowing Waalkes' to continue to live in the home.

Motion: Larry Stuker moved to accept the request made by Justin and Anje Waalkes to continue living in GM13 with a one year extension, seconded by Tom Sawyer, unanimously passed.

NEW BUSINESS

Resolution 2020-0528-R-A (Adopt, Appropriate, Impose & Categorize 20/21 Budget)

Motion: Don Bowler moved to accept Resolution 2020-0528-R-A (Adopt, Appropriate, Impose and Categorize 2020/2021 Budget), seconded by Larry Stuker, unanimously passed.

Civil Service Commissioner Appointment

Motion: Larry Stuker moved to re-appoint Clark Brody to the Black Butte Ranch RFPD Civil Service Commission, seconded by Don Bowler, unanimously passed.

Budget Committee Appointment

Motion: Larry Stuker moved to re-appoint Steve Yates to the Black Butte Ranch RFPD Budget Committee, seconded by Don Bowler, unanimously passed.

Note: Steve Scheidler's term expires 6/30/2020 and has asked to not be re-appointed due to moving out of Black Butte Ranch.

Future Board Meeting Venue (online, in person or wait and see)

The consensus of the board is to continue hosting meetings virtually due to COVID-19 and Governor Browns executive order.

GOOD OF THE ORDER

NEXT MEETING DATES

Board Meeting June 25, 2020 – 9:00 a.m.

Budget Adoption & Appropriations if not done this meeting – June 25, 2020

ADJOURNMENT

Board meeting adjourned at 10:04 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Tom Sawyer Date: June 25, 2020