Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

July 23, 2020

Due to the COVID-19 pandemic this meeting was done by teleconference. Information for this meeting was as follow: https://www.gotomeet.me/BBRFire/board-meeting-7232020 phone: United States: +1 (646) 749-3112, access code: 811-841-021

Rodger Gabrielson called the meeting to order at 9:01 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

Guest: Kori Sarrett and Stephanie Franklin, both from Accuity CPA's

APPROVAL OF MINUTES

Motion: Don Bowler moved to accept the June 25, 2020 meeting minutes, seconded by Larry Stuker, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the June 2020 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – D/C Phillips

June 2020 the department responded to the following:

- 30 total calls
- 4 fire
- 21 medical
- 6 transports
- 0 air transport
- 3 move-ups
- 2 public assist
- 8 mutual aids
- Year to date calls 114 (13 calls less than YTD 2019)

D/C Phillips feels mutual aids are normalizing a bit.

There was a near-miss fire that started from oily rags; the crew was able to knock down the small fire quickly. The proper way to care for used oily rags is to rinse them and lay them flat on the driveway.

Tom inquired about BBR RFPD receiving the first mutual aid help this calendar year. It was in response to the near-miss call described above and two other calls. Sisters-Camp Sherman Fire was able to help via phone on one of the calls.

D/C Phillips discussed:
891 (2019 Ford F150) was slightly damaged when backed into the brick wall with the tailgate down. It will be repaired next Monday, July 27, 2020.

President's Report
No report.

OLD BUSINESS
GM 13 Long Term Status – Continued Discussion
The consensus of the board is to table this agenda item and revisit November 2020.

Budget Committee Open Position – Discussion
The consensus of the board is to table this agenda item and revisit November 2020.

NEW BUSINESS
District Auditor's – Meet and Greet
Accuity Auditors, Kori Sarrett, and Stephanie Franklin provided some insight into the 2019/2020 financial audit. Due to COVID-19, they decided the safest way to administer the audit was to collect all the material being audited the night before and review it from their rental house. Kori complimented the staff on doing a great job. She felt the way we reconcile our ambulance billing records is good, especially with that being outsourced. Lastly, she asked the board if they had any concerns or anything she should be aware of in which no one responded.

GOOD OF THE ORDER
Larry mentioned he met Malakye Plummer, one of the District's Resident Volunteers. He enjoyed the opportunity to meet him and was impressed with how he presented himself. D/C Phillips commented on how the District has a great group of students, and it is fun to watch them grow during their time with the department.

NEXT MEETING DATES
Board Meeting August 27, 2020 – 9:00 a.m.

ADJOURNMENT
Board meeting adjourned at 9:25 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker Date: August 27, 2020