Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

April 23, 2020

Due to the COVID-19 pandemic this meeting was done by teleconference. Information for this meeting was as follow: https://www.gotomeet.me/BBRFire/board-meeting-4232020 phone: United States: +1 (571) 317-3112, access code: 511-763-141

Rodger Gabrielson called the meeting to order at 9:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to accept the February 27, 2020 meeting minutes with the correction of a word in the text, seconded by Dave Gibson, unanimously passed.

Note: The March 26, 2020 meeting was canceled due to the COVID-19 pandemic, therefore minutes were not presented.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the February 2020 and March 2020 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Note: Rodger inquired if the rent for GM13 was behind. For this report, it was but has since been caught up with the exception of $100. Also, March financials should reflect 75% received or expended. Some line items vary from the 75% however, they can be explained; for example, insurance is paid at the beginning of the fiscal year.

Chief's Report
Fire and Ambulance Report – D/C Phillips
February 2020 the department responded to the following:

- 12 total calls
- 0 fire
- 11 medical
- 3 transports
- 1 air transport
- 0 move-ups
- 1 public assist
- 5 mutual aids
- Year to date calls 32

March 2020 the department responded to the following:

- 17 total calls
- 0 fire
- 10 medical
- 5 transports
- 0 air transport
- 2 move-ups
- 5 public assists
- 6 mutual aids
- Year to date calls 49

D/C Phillips mentioned January and February calls were up however, March calls were down. Last year calls through March were at 48, and this year, they are at 49.

The staff has changed their procedure when attending a call. Only one person enters into a home at first. The purpose is to limit exposure in the home and out of the home. There is also a standard decontamination process.

The CDC has gone back and forth on the thought process behind wearing masks. If the patient is deemed not COVID, a normal mask is worn by the medic(s). If COVID symptoms are present, an N95 mask is worn.

Chief Tucker discussed:
Chief Tucker gave an update on COVID-19:

- The department has been following guidelines by the Emergency Operation Center (EOC), Central Oregon Emergency Information Network (COEIN) and Oregon State Fire Marshal.
- At the beginning of the pandemic, emails were on over-load with information but has since stabilized.
- RC28 has been rented so no living quarter rooms are doubled up with students.
- The front door remains locked and walk-ins are screened prior to being determined if they can fully enter the building.

- The department now has a cordless phone, which has proven to be useful when talking with a walk-in who has not been allowed to enter the building.
- With regard to the Ranch:
    - No short-term rentals are allowed until after May 15th.
    - The General Store will have a final inspection at the end of the month.
    - Don mentioned there is a BBR board meeting tomorrow.
    - Mary from the Post Office rented out 30 more PO Boxes in the recent month(s).

President's Report
Rodger reported that he is currently working on something to express concern on tree density at BBR. He referenced the Fuels Mitigation Resolution that the BBR RFPD Board of Directors proposed in 2014.

OLD BUSINESS
GM13 Long Term Status – Continue Discussion
Chief Tucker anticipates that an extension to stay in the home (especially with the effects that COVID-19 is having on communities – pay, work, and stress) will be presented to the Board. The current rent on GM13 is very low at $600 per month. Rodger inquired if Don could run a comparable report on rent prices to be used for the future.

Union Negotiations – Information Only
The intent was to have union negotiations completed and a new contract in place by June 30, 2020 however, it was decided that due to the COVID-19 pandemic, an extension of the current contract would be best. The Bargaining Unit agreed with the extension, and it fits in with the 2020/2021 budget. One request by the Bargaining Unit was to pay out any unused PTO, which will be honored. Chief Tucker is also allowing for Admin to carry-over any unused PTO. Chief Tucker has been very pleased with the Bargaining Unit and Teamsters as they have both been great to work with.

NEW BUSINESS
FY 2020/21 Budget Proposal Nearly Complete
Chief Tucker has pretty much completed the budget. At this point no changes will be made unless something comes up between now and next Monday. The format will be the same as today's meeting in that it will be administered through GoToMeeting. Jamie will make sure and provide the Board and Budget Committee members with hard copies to go along with electronic copies of the budget document.

GOOD OF THE ORDER
- Limbing of trees has started at the Glynn properties and the area is starting to look good.
- The needle burner at Section 5 has proven to be a good resource and is working very efficiently; virtually no smoke comes from it. ODF and BBR RRPD have allowed it to be used during the current yard debris closure.

NEXT MEETING DATES
Board Meeting May 28, 2020 – 9:00 a.m.

ADJOURNMENT
Board meeting adjourned at 9:31 a.m.

OFFICIAL MEETING MINUTES

Approved by Larry Stuker

Tom Sawyer Date: May 28, 2020