Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

January 23, 2020

Rodger Gabrielson called the meeting to order at 09:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the November 21, 2019 meeting minutes, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the November and December 2019 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

November 2019 the department responded to the following:

- 40 total calls
- 5 fire
- 24 medical
- 10 transport
- 0 air transport
- 5 move-ups
- 6 public assist
- 14 mutual aids
- Year to date calls 328

December 2019 the department responded to the following:

- 23 total calls
- 5 fire
- 15 medical
- 7 transport
- 0 air transport
- 3 move-ups
- 0 public assist
- 10 mutual aids
- Year to date calls 351

Chief Tucker discussed:
Chief Tucker presented to the board a report that gives a 10 year look back on mutual aid (EMS and Fire) to Sisters or Sisters Proper, Camp Sherman/Suttle Lake Areas and the Santiam Pass. The report also includes EMS Move-ups and Mutual Aid Received. Some highlights from this discussion:

- Tom inquired if there is some kind of matrix or standard in determining if more staff should be hired. Chief Tucker really looks at overtime. Does the amount spent in overtime cover the cost of another person/salary? Even if another person were hired to help with staffing doesn't mean overtime will go away completely. Chief Tucker felt that three years ago there was more of a need to fill the staffing gap, however adding a 4th year program and hiring temporary employees during the busy summer months has really help. Chief budgets $22,000 for seasonal employees, adding another permanent full time employee would cost about $100,000. There is a big difference in these two numbers.
- There are very creative ways to fill the staffing gap; floater, day shift person, going from 3 to 4 shifts. Chief Tucker does not feel the department is there yet. When staff are up five times during the night going on calls then there would be a definite need to bring on more staff. The last thing he would want to do is bring someone on and not be able to sustain them and then having to let them go. This opens the department up for the liability of a possible lawsuit.
- Chief Tucker noted the figures represented in the reports really don't tell the full story because Bend and Redmond mutual aid calls are not included in the figures. Responding to mutual aid calls has some financial impact if call backs are needed but call backs are not always needed. What really costs the department in overtime is coverage for paid time off.
- Mutual aid responses are typically not reimbursable other than if a transport takes place. The ambulance transport revenue generally offsets the cost of overtime.
- If BBR RFPD has proper staffing and Sisters-Camp Sherman Fire is requesting mutual aid assistance then our staff will go to Station 701. If BBR RFPD doesn't have proper staffing and Sisters-Camp Sherman Fire requests mutual aid then our ambulance will be staged at Indian Ford or the front of the Ranch.
- Sisters-Camp Sherman Fire is aware of the growing population in Sisters and the possible need for additional staffing in the future. At this time it is not needed.
- Currently there are five ambulances in the area between BBR RFPD and Sisters-Camp Sherman Fire. In comparison, Keizer Fire has five ambulances but they are also running 25 calls per day.

- Sisters-Camp Sherman Fire doesn't work below three staff members during the busy summer months. BBR RFPD adds seasonals to help augment our capabilities.
- Chief Tucker and D/C Phillips have an open conversation with Sisters-Camp Sherman Fire regarding mutual aid. Sisters-Camp Sherman Fire is constantly looking at their situation. Chief Tucker will be sharing BBR RFPD's report with Sisters-Camp Sherman Fire as they will be doing the same type of report.

President's Report
No report.

OLD BUSINESS
Liability Insurance Limits – Update
Chief Tucker decided on a $250,000 crime limit versus the previous $100,000 limit.

PERS SB1049- Update
Effective January 1, 2020, the department will start paying the employer rate on retired employees who work back.

Civil Service Rules – Update
Sisters-Camp Sherman Fire is currently reviewing/revamping their Civil Service Rules. There will be a meeting tomorrow, January 24, 2020, to continue the process. Ken Jones, past attorney for BBR RFPD and Sisters Fire, will be at the meeting. He helped in creating the original Civil Service Rules that both departments use.

Contract T14 R9 Sec 5 TL 200 & 201 – Draft Contract – Update
One of the signed contracts has been received, just waiting on the other one. The property owners will need to pay BBR RFPD $5,000 when they break ground on the building structures.

Eligibility List – Update
The previous eligibility list for Firefighter/Paramedic became exhausted. The Civil Service Commission approved to move forward with creating a new list. Twelve applicants applied for the position and ten were eligible to move to the two day testing process on January 11 & 12, 2020. The top three candidates moved to a Chief's interview on January 21, 2020. Chief Tucker is not able to offer the position to his top candidate until the process of promoting a Firefighter/Paramedic to Captain takes place. Note: eligibility list are valid for as little as 12 months and as long as 30 months.

NEW BUSINESS
GM13 Long Term Status
Chief Tucker presented to the board a letter from Captain Justin Waalkes stating his intentions to discontinue employment with BBR RFPD. The letter prompted discussion on GM13 and the future of it since Captain Waalkes currently resides in it.

BBR RFPD owns the home but not the land; the Ranch owns the land. The deed states if the home is not used for fire protection purposes the interest in the home terminates and reverts back to the Ranch which means the only buyer can be the Ranch. The market value for the structure of the home is $150k-$200k.

Multiple questions came up regarding this:

- Does BBR RFPD want to become a full-time landlord in the event that we keep it?
- Would BBR RFPD want to offer it to another department staff member?
- Would the Ranch want it for use to rent to temporary summer help?

The home will be occupied until the end of the fiscal year which is June 30, 2020. More discussion to continue in future meetings.

Purchase of Automated CPR Device - Approve
Firefighter Krieck received 4 bids (represented in the board packet) from various vendors for two LUCAS Automated CPR Devices.

Motion: Don Bowler moved to purchase two LUCAS Automated CPR Devices from Stryker Medical, seconded by Larry Stuker, unanimously passed.

The next purchase that the department will be looking at in the near future is powered gurneys. Powered gurneys are very beneficial to have but don't always do well in the snow. Because of this, Chief Tucker recommends keeping the old gurneys for snow.

GOOD OF THE ORDER
The 2000 Chevrolet Pickup (894) is being sold through govdeals.com for $4375.00.

Union negotiations will be starting soon. Chief Tucker will keep the board posted on the progress of them.

D/C Phillips updated the board on the possibility of getting renewable diesel in Central Oregon. Nathan Garibay is currently looking into putting an above ground tank at the DCSO in Sisters.

NEXT MEETING DATES
Board Meeting February 27, 2020 – 9:00 a.m.

ADJOURNMENT
Board meeting adjourned at 10:00 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler Date: February 27, 2020