Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

May 23, 2019

Rodger Gabrielson called the meeting to order at 09:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the April 25, 2019 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

Motion: Tom Sawyer moved to accept the April 30, 2019 Budget Committee meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the April 2019 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Deputy Chief Phillips

April 2019 the department responded to the following:

- 11 total calls
- 3 fire
- 7 medical
- 1 transport
- 0 move-ups
- 1 public assist
- 4 mutual aids
- Year to date calls 59

Discussion on move-ups into Sisters: the main reasons why move-ups may increase are because of growth in the area, the new assisted living facility and more affordable housing being built.

Rodger inquired if the ladder truck would be of better use for Sisters-Camp Sherman Fire since a new 2-story hotel was built in Sisters. Chief Tucker feels the hotel is all reachable from ground ladders.

Chief Tucker discussed:
The new radio system went into effect Monday, May 20, 2019. The first time it was really used by BBR RFPD was May 22nd which was the first call that had come through since implementation. There were no issues at that time, however there are some minor tweaks that will need to be done. The career staff are now using pagers along with their portable radios.

Everyone is on the new radio system with the exception of La Pine RFPD as they have opted out of it for now.

Radio communication with ODF and Forest Service will still be done through the old radios. The audio on the new radios is better than anticipated. It is nice because the new radios allow for coverage in areas that were not available in the past.

President's Report
The BBR Annual Board Meeting is June 22, 2019. Rodger will speak on the following about BBR RFPD:

1. Calls are 85% medical
2. Update on the budget
3. Reiterate the importance of SB 360 and why pine needles should be addressed
    a. Chief Phillips and Jay Head attended a presentation that was offered by the Western Fire Chief's Association. The presentation was tailored around the Paradise Fire. One of the main points that Chief Phillips took from it was the importance of cleaning needles from the gutters and roof on a regular basis as well as clearing the 5 ft. space around your home. One of the reasons the Paradise Fire grew so quickly was because it was either raining or blowing fire.
    b. Bob Madden made it clear that "nobody is immune" especially in situations like the Paradise Fire.
    c. Tom also noted that no matter how clean a shake roof is, it is going to burn in a situation like the Paradise Fire.

Rodger Gabrielson adjourned the board meeting at 9:30 a.m.

Rodger Gabrielson called the budget hearing to order at 9:30 a.m.

- Note, no one showed up for the budget hearing.

Rodger Gabrielson adjourned the budget hearing at 9:31 a.m.

Rodger Gabrielson adjourned re-opened the board meeting at 9:31 a.m.

OLD BUSINESS

Annexation/Contract Request T14 R9 Sec 5 TL 200 & 201 – Draft Contract

The draft contract from the Glynn's is currently being reviewed by BBR RFPD's legal. Chief Phillips brought up securing water from the Ranch in the event that a water supply through hydrants is needed. He will be having a conversation with Jay Head regarding it soon.

NEW BUSINESS

Resolution 2019-0523-R-A (Adopt, Appropriate, Impose & Categorize 2019/2020 Budget)

Motion: Don Bowler moved to approve Resolution 2019-0523-R-A (Adopt, Appropriate, Impose & Categorize the Tax) for the 2019/2020 Budget, seconded by Larry Stuker, unanimously passed.

Resolution 2019-0523-R-B (Resolution to vote on 5 year local option tax)

Motion: Don Bowler moved to approve Resolution 2019-0523-R-B (Resolution to Vote on a Renewal of Current Five-Year Local Option Tax for General Operating Purposes) seconded by Larry Stuker, unanimously passed.

Civil Service Commissioner Appointment

Motion: Larry Stuker moved to appoint Mike Fisher to the Civil Service Committee (for another term), seconded by Don Bowler, unanimously passed.

Budget Committee Appointment

Motion: Larry Stuker moved to appoint Gary Olson to the Budget Committee (for another term), seconded by Don Bowler, unanimously passed.

Note: Doug Knudsen notified Chief Tucker that he is stepping down from the Budget Committee. A new appointment will need to be made in the future. Doug's term ends 6/30/2021.

GOOD OF THE ORDER

The new burn box is now at the pit. ODF would like to connect with the Ranch and set some rules on its usage.

Chief Tucker provided the BOD with a "Frequently Asked Questions" document for the 5-Year General Operations Levy. This will hopefully help answer questions that constituents may have regarding the levy.

NEXT MEETING DATES

Board Meeting June 27th 2019 – 9:00 a.m.

Budget Adoption & Appropriations if not done this meeting – June 27th 2019

ADJOURNMENT

Board meeting adjourned at 9:51 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker

Date: June 27, 2019