Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

January 24, 2019

Rodger Gabrielson called the meeting to order at 09:06 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

Guest:

- ✓ Deborah McMahon (Buyer Representative) – *left meeting @ 10:21 a.m.*

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the November 29, 2018 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the November and December 2018 financial reports as presented, seconded by Dave Gibson, unanimously passed.

Chief's Report

Fire and Ambulance Report – Deputy Chief Phillips

November 2018 the department responded to the following:

- 17 total calls
- 4 fire
- 9 medical
- 3 transports
- 0 move-ups
- 4 public assists
- 5 mutual aids
- Year to date calls 299

December 2018 the department responded to the following:

- 15 total calls
- 4 fire
- 8 medical
- 1 transport
- 2 move-ups
- 1 public assist
- 11 mutual aids
- Year to date calls 314

Additional comments regarding Fire and Ambulance Report:

- Mutual aid is mostly given locally to Sisters-Camp Sherman Fire, but can be given as far out as Cove Palisades, Warm Springs, Redmond, etc.
- As of January 1, 2019 Chief Tucker is no longer the County Chief for Deschutes County.
- Deputy Chief Phillips is in a rotation as a Task Force Leader for one of the two Task Forces in Central Oregon.
- BBR RFPD, Sisters-Camp Sherman Fire and Cloverdale Fire got to be involved in two Burn to Learns recently. A few of the departments Resident Volunteers were able to attend. The three agencies together had about 50 students to get through the exercises. Day 1, the fire got into the attic, which made for a shorter than expected learning session. Day 2 provided a lot more opportunity for the students to learn.

Chief Tucker discussed:

Interagency Coordination Committee (ICC) - Update

No new information to report on other than it continues to move forward.

Radio System - Update

The date for implementing the new radio system is April 1, 2019. The CAD system implementation has been put back to its original timeframe as the group does not want to rush it.

President's Report

Rodger reported on a presentation he attended that was given by the Deschutes County Director of Health. The presentation was about smoke and how it affects air quality in our area. He recommended the website www.centraloregonfire.org as it provides up to date information on recent fires, etc. This lead to a couple of discussion points:

- There are different views on how to approach wildland fires. Many believe getting Federal resources on wildland fires for initial attack is the best approach to wildland fires. Others believe letting the area burn some so that the forest can be made healthy again is the best approach.
- Chief Tucker commented that as a whole we have made unhealthy forests for the simple fact that we have not let fire do its job.

OLD BUSINESS

Annexation/Contract Request T14 R9 Sec 5 TL 200 & 201

Discussion regarding the annexation/contract request of lots 200 and 201 included but not limited to the following:

- ✓ Deborah McMahon (Buyer Representative) was in attendance to represent the buyer of the two lots (the Glynn's).

- ✓ A Staff Report dated January 9, 2019 was provided by D/C Phillips to all members present.
- ✓ The Forester for the project, John Jackson, recommended the Glynn's spend about $70,000 for brush removal, which they support as they want it as safe as possible. Note: the Forester recommended immediate action and then yearly actions.
- ✓ The question of who maintains the access road (FS100) was presented. It will be the Glynn's responsibility to maintain the road.
    - There is a lot of road from McAllister Rd. to the location of the home sites. The Glenn's would need to anticipate and understand that if a contract was put into place that the road would need to be plowed after 3-6 inches of snow fall. There is concern that the Glynn's may not be able to get a contractor to plow snow for them during a big snow event, especially right away (as seen in previous years).
- ✓ There are no gates on FS Road 100. The Glynn's could have a gate for their driveway with it being accessible for the fire department.
- ✓ A 6000 gallon cistern has been proposed.
- ✓ There will be an inground pool at one of the home sites.
- ✓ The primary home with be a ranch style home with a second story master suite.
- ✓ Discussion regarding type of roofing to be used. If a concrete roof is installed, then an ice and water shield is recommended. However, a concrete roof is not a Class A roof for fire. It is recommended that a composition roof with metal drip edge be installed.
- ✓ D/C Phillips recommended if annexation/contract were put in place, that BBR RFPD require (at a minimum) what the county would require for a home with no fire protection. It was also felt that the Glynn's follow ODF and SB360 requirements as well as requirements/recommendations made by the Forester.
- ✓ The Glynn's will have alarm systems at both homes.
- ✓ The closest hydrant to the homes is in Section 5.
- ✓ Chief Tucker wanted it to be known that BBR RFPD does not have a tender and a water tender would need to be brought in from elsewhere.
- ✓ BBR Corporation could have a say in pulling water from their hydrants. An agreement would need to be in place prior to building.
- ✓ Implementing an exterior irrigation sprinkler system was a point of discussion.
- ✓ Deborah is relying on the Forester to provide feedback on defensible space.
- ✓ Page 3 of the Staff Report provides information about budget implications. An updated estimate on property# 2 was also provided. The numbers represented are low based on newly disclosed building plans.
- ✓ No out buildings have been identified.
- ✓ The buyers do not plan to build over 7,000-8,000 square feet.
- ✓ The 3 options the buyers are faced with are:
    - Contract
    - Annexation
    - Nothing
        - Note: between a contract and annexation, a contract would be better as it provides the ability to tailor it.
- ✓ Discussion regarding forest classification took place; 600 versus 601 and F1 versus F2.
- ✓ Having requirements on these two lots provides clean and maintained areas that border a portion of BBR.
- ✓ **GENERAL CONSENSUS OF THE BOARD:** is to do a contract with the Glynn's.
- ✓ ***Moving forward:***
    - The next meeting the BOD will have a decision made to present to Debra McMahon.

- February 10th is the drop dead date for a land use permit.
- The actual contract will take some time. Debra feels the attorney representing the Glynn's could create a draft contract with the ability of BBR RFPD's attorney to review and make any necessary adjustments.
- Jamie will provide Debra with "DRAFT" minutes of this meeting so Debra may be able to use them on February 10, 2019.

Boardwalk Burn Piles – Update
The burn piles near the boardwalk are currently on hold until the right day to burn them presents itself. The department will likely bring a brush rig to this area as a precaution.

The Ranch is the one to report to the constituents on these piles. Chief Tucker anticipates an evening inversion which may create smoke to cross over the highway. ODOT will place "Prescribed Burn Ahead" signs on the highway. The liability for these burn piles is on ODF as they administered the permit.

Chief Tucker will go through the questions that have already been given to him from board members and provide answers to them. Through these questions he will create "talking points" to be able to provide to the constituents.

NEW BUSINESS
PERS Pool & Rates – Discussion
Chief Tucker, D/C Phillips and Jamie had the opportunity to talk with two PERS members on if it makes sense for BBR RFPD to join the PERS pool. The decision to join or not to join is a big one because once you join the PERS pool, you are unable to get out of it.

The question of, would it be better to invest money into a side account? The answer to this question is still unknown however, Chief Tucker has it on his radar.

After much discussion the general feel was to not join the PERS pool.

GOOD OF THE ORDER
Tom Sawyer inquired if the District has protection on its general liability insurance policy for loss of income for protection if a fire were to come through the Ranch. Jamie will look into this.

NEXT MEETING DATE
Next Board Meeting is February 28, 2019 at 9:00 a.m.

ADJOURNMENT
Board meeting adjourned at 10:42 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker Date: February 28, 2019