Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

September 28, 2017

Rodger Gabrielson called the meeting to order at 09:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to approve the July 27, 2017 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Larry briefly went through the treasurer reports and inquired on the following line items: uniforms, professional & legal, training and ambulance revenue.

Motion: Don Bowler moved to accept the July & August 2017 financial reports as presented, seconded by Larry Stuker, unanimously passed.

Chief's Report – Chief Tucker

Fire and Ambulance Report – Chief Tucker

The fire and ambulance report will be changing a bit. The current process is lengthy and Chief Tucker hopes to be able to use Intterra more frequently in the future as it will be offering more options. Intterra was a great resource during the fires.

There were less medical calls during the times of the fires. It is believed people were more alert and aware of the busyness of the fire department.

Chief Tucker discussed:

The department was well prepared for the eclipse. Sisters did not see the amount of people that were projected. With that said, it is believed that Black Butte Ranch saw more people than projected. Madras area saw what was expected.

- D/C Phillips was at the MACC (Multi-Agency Coordination Center) the week of the eclipse and he felt it served the Tri-County area very well. Many

agencies (Type I Team, OSFM, ODOT, American Red Cross, etc) were staged there allowing for decisions to be made fast.

Chief Tucker presented to the board a timeline showing wildland fires in the area.

- August 8th – Nena Spring (Warm Springs) Fire
- August 10th – Nash Fire – was combined with the Separation Fire.
- August 11th – Whychus Fire – the main concern was the unprotected homes, and the likelihood of the fire crossing over to nearby farm fields that had haystacks on them. It was challenging to determine if this area was considered Deschutes County or Jefferson County.
- August 11th – Milli fire – fire started high (near Black Crater).
- August 21st – Solar Eclipse
- September 2nd – Eagle Creek
- September 5th – Nash Fire – became an issue because of the unprotected cabins at Elk Lake. A Task Force 1 team, which included Bend Fire and Sunriver Fire, was sent to assist with the fire. The teams were able to get a lot of clean-up work done. Ultimately the fire did not push the way it was predicted. The area also experience rain fall, which helped with the fire.
- September 13th – Desolation Fire – issue for Chief Tucker only because of his role as County Chief.
- September 14th – Eagle Creek Fire Deploy – this ended up being a stand-up/stand-down situation.

Other fire/eclipse related items that were discussed:

- The area dealt with a lot of unprotected pieces this season.
- Resources came from Washington and California which isn't typical.
- With regard to Black Butte Ranch going to Level 1 Pre-Evacuation, teams triaged the outer homes of Glaze Meadow, Golf Homes and Spring Homes. D/C Phillips plan is to take the triage information provided on the triage sheets and input that information into Intterra. This allows for the department to have pre-plans available.
- The Level 1 Pre-Evacuation Notice prompted people to do some clean-up around their homes.
- The welcome Center and Bistro both had big signs with maps showing the current status of the Milli Fire.
- After the fire events of this past summer, there is hope that homeowners will be more proactive with cleaning up their lots.
- The surrounding fires provide for an opportunity to educate the resident's on the importance of lot certification.
- The new General Manager of BBR, Jay Head, was able to attend some meetings with Chief Tucker. D/C Phillips gave him a copy of the book Wildfire Hits Black Butte Ranch to help set the stage for understanding the Milli Fire.
- There were lessons learned operationally with the Milli Fire, including labor.
- The day of the eclipse, BBR RFPD had full staffing. It was ultimately not needed but it was better to be prepared.
- The department was fortunate to have seasonal employees during this timeframe especially before and after the eclipse.
    - There is a trend that is being seen in that it is harder and harder for regular staff to come back for PC's.

- Two of the seasonal employees came from Sisters-Camp Sherman Fire and one came from Redmond Fire.
- There will be a 4th year student, Alex Wales, with the department this year. Alex is working towards his Bachelor's degree from EOU. This allows the department to have an extra body on staff Monday through Thursday as he will be filling this spot.

- Rodger inquired on how the two off campus properties that are protected by BBR RFPD were notified of the Level 1 Pre-Evacuation. Chief Tucker explained the reverse 911 system, in that it notifies people in situations like this. People need to register their phone numbers with Deschutes 911 to be notified.

President's Report
Rodger complemented the department on doing a great job with handling the eclipse and Milli Fire.

Rodger has been working with the ARC in providing them with proper language for burning. Chief Tucker helped with this process by giving language of what rules are already being done (i.e. the use of propane versus wood, pellet grills, etc).

OLD BUSINESS

Budget Committee Appointment – Position 1 & 2
Rodger has requested that all board members start seeking out individuals to fill Position 1 and 2 of the Budget Committee.

Interagency Coordination Committee (ICC) - Update
The Fire Chief's from Black Butte Ranch, Sisters-Camp Sherman and Cloverdale have started the process in developing an Interagency Coordination Committee (ICC). In their last meeting they chose to work on five areas and they are as follow:

1. *Duty Chief Coverage* – look at spreading Duty Chief coverage between 5 people instead of 2.
2. *Training*
3. *Finance* – can we get a built in back up for Jamie to help continue the process here in the event that something happens to Jamie?
4. *Fire Corp* – want to look at building a Sisters Country Fire Corp to help with things such as blood pressure checks, education at schools, first aid tents, etc. There is lots of opportunities to be able to serve as a volunteer under Fire Corp.
5. *Equipment* – what equipment can be standardized between the three agencies?

NEW BUSINESS

AFG Grant
The countywide regional radio grant that D/C Phillips was able to assist with was awarded. The grant is titled AFG (Assistance to Firefighter Grant) and was written to assist with the purchase of mobile and portable radios. All radios asked for were awarded, however accessories were not awarded.

ISO
Chief Tucker and D/C Phillips are starting the process of planning for the ISO re-rating of Black Butte Ranch that is being reviewed in 2020. Chief Tucker feels the area will fall pretty good when the re-rate happens.

GOOD OF THE ORDER

Christmas/Awards Banquet Date

The Christmas/Awards Banquet date has been set for December 14th, 2017. The board would like to see if the Bistro is available this year for the event.

FEMA Tree Grant

Dave reported that starting November 15th, section M will begin being worked on.

Outdoor Debris Burning

Outdoor debris burning will open October 3, 2017.

Congratulations to D/C Phillips

Congratulations to Dave and Barbara Phillips for being first time grandparents.

NEXT MEETING DATE

Next Board Meeting October 26th, 2017 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 10:20 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler Date: October 26, 2017