Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

October 26, 2017

Rodger Gabrielson called the meeting to order at 09:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to approve the September 28, 2017 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the September 2017 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report – Chief Tucker

Fire and Ambulance Report – Chief Tucker

September 2017 the department responded to 18 calls, 1 move up, 13 medicals with 5 transports.

Chief Tucker discussed:

BBR RFPD was not asked to go help with the fires in California, however the region was. The region sent staffing/equipment from Sisters, Bend and Sunriver who teamed up with two apparatus from Klamath Falls. This was the regions first time into California to fight fire. The reason this was the regions first time was because Intergovernmental Agreements were not in place prior to this year. Teams from California came to assist with the Chetco Bar Fire, which allowed for Oregon to return the favor. Some highlights on the discussion of the California fires:

- A second round of staffing/equipment was being requested by California, however they did not make it to our regional call list before it was filled.
- Chino became the state-wide staging area.

- A task force from Oregon was sent down to San Diego to fight a 20 acre fire, which shows how thin California resources were. Another team was sent to Los Angeles to protect a hillside that radio towers were on.
- California runs their staff on 24 hour shifts, which many firefighters from Oregon liked.
- Peak fire seasons generally start in Alaska, and move to the Northwest, then to California and eventually to Arizona.
- Washington State puts themselves into the federal system which means they go out for 14-21 days at a time. This helps fund some of their fire department activities.
- In the last Central Oregon Fire Chief's Association (COFCA) meeting, Central Oregon Fire Management's System (COFMS) reported a change in how they are being asked to allocate money within their budget. This change will most likely cause a shortage of resources in this area.

President's Report
Rodger inquired if it would be useful to have the fire department come into a home to evaluate the homes smoke and carbon monoxide detectors when selling it. Don stated this is already being down as it is required.

Rodger congratulated D/C Phillips on becoming a first time Grandpa!

OLD BUSINESS
Budget Committee Appointment – Position 1 & 2
There are four possible candidates for the two open budget committee positions; Carl Click and Lee Ferguson being two of them.

Interagency Coordination Committee (ICC) – Update
Black Butte Ranch RFPD, Sisters-Camp Sherman Fire and Cloverdale Fire have had multiple meetings in 4 of the 5 ICC areas. The five areas consist of:

1. *Duty Chief*
2. *Training*
3. *Finance*
4. *Fire Corp*
5. *Equipment*

All are pleased with the progress so far.

Rodger inquired about BBR RFPD responding to calls at Hoodoo. Does it make sense to have BBR respond? Chief Tucker feels it is good exposure for our staff to be able to respond to calls at Hoodoo. It helps keep them fresh during the winter months.

The Hoodoo discussion lead into would it have been worth it for BBR RFPD to take on the ASA of Camp Sherman when it was proposed to Black Butte years ago. Back then it most likely would not have been beneficial, however today it could potentially pay for a third staff member.

One of the goals of the ICC is to build from the top down. The Fire Chiefs are working together, as well as the finance and training teams. Fire Corp is not far behind.

Tom inquired who sets BBR RFPD's ambulance rates. The department sets the rates and will actually be looked at in the near future. Sisters-Camp Sherman Fire recently increased

their rates, making us evaluate our rates. It would be best if both departments had the same rates. BBR RFPD would need to do an ordinance to be able to increase ambulance rates. This will especially be important as a new assisted living facility is being built in Sisters and therefore the need for transporting patients will increase.

Assistance to Firefighters Grant – Tri-County Radio Grant Update
The committee for the AFG Grant is in the process of determining which radios are best suited. An amended request to FEMA is going to be needed to reaffirm what the committee is intending to do. What to do with the old radios is still being determined. It is known that some of the old radios will be retained due to the VHL element that will be needed to communicate with the Forest Service.

NEW BUSINESS

Beginning ISO Process – Information
Chief Tucker and D/C Phillips are beginning to work on the ISO re-rate next week.

Tax Revenue Shortfall
Chief Tucker budgeted for a 3% growth rate for the 2017/2018 budget. The actual growth rate came in at 1.76%. Chief Tucker contacted Scot Langston regarding the difference between budgeted and actual. Scot was very apologetic as he should have made Chief Tucker aware of the following:

- The commercial buildings on the ranch are considered to be part of the HOA and should not be taxed (where they were in previous years).
- The real market values (RMV) on the condos were higher than they should have been and therefore were re-valued to a lower value.
- Some personal residences also got re-valued to a lower value.

The difference in rates equates to about $32,000, which the department will be able to absorb.

This topic brought about some discussion on if hiring an extra person would still be viable even with the shortfall in tax revenue. The board asked that Chief Tucker keep it on the table as they see the value in adding a third person.

GOOD OF THE ORDER

The Christmas party will need to stay at The Lodge in the Brooks Room due to the added cost of having it at the Bistro.

Trees Update

Bear Mountain has been authorized to complete the tree thinning process on the board walk. Section N and O are all right-a-ways which will be addressed in the future. Section M will not start until November 15th. The Ranch only has until September 30, 2018 to complete the tree project with the FEMA Grant.

NEXT MEETING DATE

Next Board Meeting is November 30th, 2017 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 10:28 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stuker Date: November 30, 2017