Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

September 29, 2016

Rodger Gabrielson called the meeting to order at 09:09 a.m.

Board of Directors:

- ✓ Rodger Gabrielson
  Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the August 25, 2016 meeting minutes as presented, seconded by Dave Gibson, unanimously passed.

REPORTS

Treasurer Report

Motion: Mac Hay moved to accept the August 2016 financial reports as presented, seconded by Don Bowler, unanimously passed.

Chief's Report – Chief Dan Tucker

Chief Tucker discussed:

Fire and Ambulance Report – Chief Dan Tucker

August 2016 the department responded to 15 fire calls, 10 engine assist and 33 medicals with 6 transports. Some highlights from the calls for the month:

- There were a total of 58 calls for the month of August.
- There were 4 bike accidents; 3 which had their helmet on and 1 that did not.
- There were 3 task force activations. Locations were: Fryrear Road, Terrebonne area and Cline Falls State Park.
- Thankfully there was only one fire on the Ranch and it was located off Dragon Head.
- Task Force activations are first responded to by mutual aid partners.
- The department is about 60 call ahead of schedule for the year.

Resident Volunteer Status – Deputy Chief Phillips

D/C Phillips explained that within the last five years, representatives from different agencies have come together to produce a report called the Volunteer 360 Program. The purpose of this report is to study and attempt to recommend best practices for volunteer firefighter

recruitment and retention, with a specific focus on reimbursement and compensation issues. Some of the agencies that are considered in the report are Internal Revenue Service, BOLI and PERS. What has happened in the fire service is that a department may be complying with one of the listed agencies, but may not be complying with another one.

D/C Phillips has spent the past couple of months creating a document specific to Black Butte Ranch RFPD resident volunteers. He met with the resident volunteers to go over the document and to hear any concerns they may have. There are still some loose ends with regard to language for volunteers who do not live here at the station. D/C Phillips is trying to create a standard that is parallel to what will be expected of them when employed in the fire service. The union supported the document as the union representative, Captain Cearns, is also the Training Officer for BBR RFPD.

Chief Tucker went on to explain that each year the department should have 9-10 scholarship resident volunteers. This allows for 3 entry level students, 3 second year students and 3 paramedic students. Currently the department has 6 students and is lacking in the second year students. Eventually the group will get back on track but in the meantime, D/C Phillips and Captain Cearns may start looking for individuals who are not currently affiliated with a program. Not being affiliated with a program, allows prospective students to move into our program.

First year students are currently going through their EMT Basic. This process should take about 6 months.

President's Report – Rodger Gabrielson
No report.

OLD BUSINESS
Fire Fuels Meeting with ODF, USFS - Discussion
D/C Phillips, Dave Gibson, Ben Duda (ODF) and Larae Guillory (Battalion Chief with US Forest Service) toured the Ranch on Friday, September 16th. This gave all parties an opportunity to see the Ranch and talk about what future plans are for thinning. Some highlights from this tour:

- There are two exits near the back part of the Ranch that D/C Phillips would not recommend using. They are as follow:
    - The gate at the top of Glaze that goes out to the Ludwick property.
    - The gate near Glaze Meadow overflow parking.
- In most cases residents would not be sent out those gates as they may not be the best choice.
- Typically, residents are evacuated much earlier and the need to use those two gates is not needed.
- The two back gates are good for being used by fire crews.
- There is a universal key for all the gates on the Ranch, which consist of an "F" lock.
- Rodger inquired about the brushy area around the Fiddleneck gate.
    - There is a rise in that area which makes it look brushier than what it really is. There is a lot of manzanita and buck brush in that area.
    - It is up to the BBR RFPD to follow up with Larae in regards to this area of concern.

- Mac inquired about the area from the Frisbee Golf area to the Lodge. It was recommended that that area not be cleared out as it is a good sound barrier from the highway.
- Ben Duda expressed how impressed he was with the work the Ranch has done to reduce the fuels.

NEW BUSINESS

Board Vacancies for 2017 – Discussion

Mac and Rich's board positions are up for election in March 2017. Rich has stated he will not be re-running. Mac is undecided. The board may look at trying to get someone from either the Budget Committee and/or Civil Service Board to hopefully run for the position(s). Any individual that does want to be on the BBR RFPD board, needs to be a voter here on the Ranch. This somewhat limits the number of individuals who can be on the board as some people have given up their right to vote here so that they may vote where their primary residence is.

Dave Gibson and Don Bowler will need to take the 100 level NIMS course on-line.

GOOD OF THE ORDER

Wood Fire Pits

The only wood fire pits that are allowed on the Ranch are the ones that are built like an indoor fire place. Fire pits that are fueled by propane are also allowed. There are approximately three outdoor fire pits on the Ranch. Chief Tucker may look at not allowing anymore outdoor fire pits, however the three current ones would be grandfathered in. This enforcement may need to take place through the Ranches CC&R's (and may already be in the CC&R's.) Chief Tucker will need to review the CC&R's and possibly a draft a resolution.

Christmas & Awards Banquet (Date Options)

Thursday, December 8th
Thursday, December 15th

Jamie will put out an email asking what date is better for each board member for the annual Christmas and Awards Banquet.

Civil Service Meeting

There will be a Civil Service meeting Thursday, October 20th. This meeting will focus on preparing to run a process for promotion and/or entry level as the department may have an opening in the near future.

NEXT MEETING DATE

Next Board Meeting October 27, 2016 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 09:56 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Dave Gibson Date: October 27, 2016