Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

April 28, 2016

Rich Elliott called the meeting to order at 09:04 a.m.

Board of Directors:

- Rodger Gabrielson
- ✓ Rich Elliott
- Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the March 24, 2016 meeting minutes as presented, seconded by Dave Gibson, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the March 2016 financial reports as presented, seconded by Dave Gibson, unanimously passed.

Chief's Report – Chief Dan Tucker
Chief Tucker discussed:

Chief Tucker
Fire and Ambulance Report – Chief Dan Tucker
March 2016 the department responded to 7 fire calls, 4 engine assists and 10 medicals with 3 transports.

President's Report
No Report.

OLD BUSINESS

Accountant Search – Update
Tabled until next meeting due to lack of information.

Jason Jantzi - SDAO Visit Review
D/C Phillips and Jason Jantzi had a facility walk-through after the last board meeting. The main purpose of this walk-through was to allow for a pre-inspection in the event that OSHA

was to visit our facility. D/C Phillips was pleasantly surprised on the amount of minor issues that needed to be addressed. They are as follow:

- Lack of storage space
- Declutter and reorganize
- Painting

New Ambulance – Update

The new ambulance is coming in a couple of weeks. The ambulance is being built by Braun Northwest in Washington. The ambulance is budgeted in the current budget and will come out of the Vehicle Reserve Fund.

The new ambulance will be replacing the old 871 ambulance. With that said, there was discussion regarding where the old one will go. Chief Tucker feels getting rid of old ambulances is somewhat difficult. It is not uncommon to donate old apparatus to other departments. Lake Chinook Fire and Rescue has expressed wanting the old ambulance.

Motion: Don Bowler moved to sell Chinook Fire and Rescue the old 871 ambulance for $1.00, seconded by Dave Gibson, unanimously passed.

NEW BUSINESS

Station Roof

There have been a number of issues with the station roof:

1. Three of the 3x6 balcony posts are fractured due to ice falling onto the lower roof
2. Water coming through the upper deck
3. Water damage above 872 due to ice buildup on the roof
4. Hose tower roof is leaking which is causing lime to leach out of the cement blocks

The first three expenses have been turned into insurance. The 4th repair will be paid for by the district. The hose tower repair will cost $1500-$3000. This will come out of station maintenance and repairs expense.

Ambulance Billing Policy – Discussion

D/C Phillips spoke in great detail about looking at changing our ambulance billing policy. Some of the main points from this discussion are:

- A few months back a longtime resident was transported by Sisters-Camp Sherman Fire. The resident thought the transport bill would be written off by Sisters. This made the department look at if we are doing a disservice to the residents by writing off the remaining balance of their bill if they are transported by our agency.
- The district provides an umbrella to ranch owners and their immediate family members when something happens to them within the ranch, but what about if they have to use ambulance services outside of the ranch?
- Would it be better if homeowners had a policy with FireMed? If they did, they would then have an umbrella in many areas outside of BBR?
- Air ambulance is another policy that homeowners could purchase. This would be good because there is no guarantee on what air ambulance will be activated if an incident occurred. The two air ambulance services in Central Oregon are two separate entities; one is for profit the other is not for profit, therefore they do not reciprocate with each other.
- D/C Phillips recommended updating our billing policy to accommodate for federal guideline/rules specifically with Medicare and Medicaid.

- D/C Phillips provided a staff report dated April 8, 2016 (included in the April 28, 2016 board packet). This report outlines modifying our current ambulance service fee write-off practices. It also looks at support for marketing FireMed and providing factual information about air ambulance membership subscription to the homeowners.

LGIP Document – Sign
An application to sign up for on-line statements with LGIP was provided to Chief Tucker and Rich Elliott. Both signed the document.

GOOD OF THE ORDER

Letter
A nice letter was written to the crew thanking them for their services.

Dean List/Honor Roll (3.6 GPA or higher)
Five of our ten students made honor roll last term. They are as follow:
Gabe Billings
Joe Hester
Seth Newman
Jeremiah Golden
Elisabeth Steward

Great job to these individuals.

New Students
Interviews for new students have taken place. D/C Phillips anticipates the department taking three of them. Selection will be done by next week and they will start with the department the first part of June.

GM172
A number of trees have been removed at GM172 opening up the tree canopy. The walkway to the entrance of the house is being redone, allowing for safer conditions.

Annual Homeowners Meeting
Rodger is unable to attend the annual homeowners meeting in June therefore someone will need to speak on behalf of the fire department.

NEXT MEETING DATE

Next Board Meeting May 26th, 2016 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 10:10 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Rich Elliott Date: May 26, 2016