Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

March 24, 2016

Mac Hay called the meeting to order at 09:00 a.m.

Board of Directors:

- Rodger Gabrielson
- ✓ Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

Guest: Jason Jantzi from SDIS

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the February 25, 2016 meeting minutes as presented, seconded by Rich Elliott, unanimously passed.

REPORTS

Treasurers Report

Motion: Don Bowler moved to accept the February 2016 financial reports as presented, seconded by Dave Gibson, unanimously passed.

- There will be a shift in payroll due to one employee going on light duty and adding a temporary employee.

Chief's Report – Chief Dan Tucker

Chief Tucker discussed:
Sisters-Camp Sherman presented BBR RFPD with a Partnership Award at their annual awards banquet. Chief Tucker thanked D/C Phillips and Captain Cearns for their efforts in collaborating with them.

The department is currently in the middle of working on the 2016/2017 budget. The Budget Meeting is scheduled for April 26, 2016. The only committee member that Chief Tucker has not heard from is Tom Roberts.

Redmond Fire and Rescue provides their board members with ipads. This way each individual board member has the electronic version in front of them. Chief Tucker inquired if BBR RFPD Board of Directors would be interested in having ipads as well. General consensus was "no". They are happy receiving paper copies.

Chief Tucker is also looking at purchasing ipads for internal use. He would like to replace the toughbooks (medics currently use them) and provide each administrative staff with one. This would require the department to increase its current data plan. He would like to start with a few before purchasing them all.

Chief Tucker

Fire and Ambulance Report – Chief Dan Tucker

February 2016 the department responded to 4 fire calls, 3 engine assists and 12 medicals with 6 transports.

- The calls for the month of February were ordinary except for the vehicle fire. There was a vehicle fire and potential flu fire at the same time. Sisters-Camp Sherman Fire and Chief Tucker came out to help with the incidents.
- There was an ATV accident in Cloverdale. Sisters-Camp Sherman Fire was already committed to a call, therefore BBR RFPD responded for them.
- There was a hole in the road in front of the old maintenance facility. It caused the snow plow to get two flat tires.

President's Report

Mac Hay recognized Jamie for receiving an award as Volunteer of the Year for the local little league.

The thinning that is taking place on the ranch looks great. Rich Elliott did not feel the ranch has publicized it very well. The next section that will get thinned is 23 acres.

- D/C Phillips spoke of his past conversations with the Forest Service and ODF. He reiterated there is more concern with fire coming off the ranch versus on to the ranch. The forest service has done a good job cleaning up the forest that surrounds Black Butte Ranch.

Mac had a conversation with Rod Bonacker stating how nice the ranch clean up looks. Rob expressed he had wished they had done the forest clean-up on both sides of the highway in front of the ranch. Don stated he would like to see the portion of forest cleaned up from the ranch to George McAllister (along the highway).

OLD BUSINESS

Accountant Search Update

The process for finding a list of candidates to be the department's future accountant has been slower than Jamie would like. Of the list of four contacts, two are no longer doing this type of accounting work. Jamie reached out to the organization that she is currently the Treasurer of, OFSOA, to get information on a list of accountants they might have. She will use this as a starting point.

NEW BUSINESS

Jason Jantzi from SDIS

D/C Phillips introduced Jason Jantzi from SDIS as a special guest. He is visiting BBR RFPD to do a safety inspection walk through. This is important in helping prepare for a visit from OSHA (if it were to happen).

Jason shared that he is the primary contact for fire districts. He is a resource for our department in that he can offer sound advice and there is no potential of punitive charges. He truly wants to help with giving us advice and making sure we are operating safely.

GOOD OF THE ORDER

April 19th 5:00 pm SDIS Joint Training with Sisters-Camp Sherman BOD
Chief Tucker reminded the group of this training.

Active Shooter Response
BBR RFPD will be participating in an Active Shooter Response drill in May. This will take place at the Sisters Airport (since it is shutting down for the month of May). This is a regional drill where counterparts from Sisters-Camp Sherman and Cloverdale will be participating in as well. The drill will have multiple stations for the participating members to go through; ending with a live drill on the Friday.

NEXT MEETING DATE

Next Board Meeting April 28th, 2016 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 9:37 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Dave Gibson Date: April 28, 2016