Black Butte Ranch R.F.P.D.

Board Of Directors Meeting

February 25, 2016

Rodger Gabrielson called the meeting to order at 09:05 a.m.

Board of Directors:

- ✓ Rodger Gabrielson
- ✓ Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- Dave Gibson

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the January 28, 2016 meeting minutes as presented, seconded by Rich Elliott, unanimously passed.

REPORTS

Treasurers Report

Motion: Don Bowler moved to accept the January 2016 financial reports as presented, seconded by Mac Hay, unanimously passed.

The big expense on the Purchases Journal is the RIT Packs ($8,850). This completes the last of the air pack capital purchase.

Chief's Report – Chief Dan Tucker

Chief Tucker discussed:

Chief Tucker briefed on current staffing:

- Captain Waalkes is out on medical due to surgery.
- F/F Ahrendt has moved to AIC (Acting In Capacity) and will remain in this position for about 6 weeks. After the 6 weeks, F/F Earnest will move to AIC. This allows both Firefighters to get some experience in the AIC position.
- F/F Maeda was brought on temporarily to fill the blank spot.
- F/F Maeda has been working with Bend Fire on a BLS car, which has allowed him some flexibility to help our department.
- Chief Tucker looked at having Sisters-Camp Sherman Fire help with our staffing needs however it may have created a problem with regard to PC's.
- Also looked at having some senior students help but most are doing practical's right now.

- F/F Krieck has acted as AIC previously. By allowing the other two F/F's to step up and act as AIC, gives them the ability to get some items checked off.

Chief Tucker

Fire and Ambulance Report – Chief Dan Tucker

January 2016 the department responded to 6 fire calls, 3 engine assists and 22 medicals with 7 transports.

- January is higher in calls which means the department has been impacted more overall.
- Chief Tucker is seeing a trend in calls in that they are moving upward. He feels people are more reliant and feel more comfortable calling for an ambulance.
- It might be worth it to look at Sunriver and Clackamas to see if they are trending the same way.
- Hoodoo has not had as many calls as anticipated.
- Calls to Camp Sherman may be picking up a bit.
- Don inquired if air ambulance shows up on Chief Tucker's ambulance report, which it does not.

Chairman's Report

Rodger and Don both took the CPR class that the Police Department (Rob and Christina) offered. A couple of questions came out of it, one being, which air and ground ambulance service is best to have for residents on the ranch. D/C Phillips believes there is work that we can do to help individuals make a decision on what is best for them.

One of the issues is FireMed, and if it is valuable to BBR residents. The value comes when residents are outside of BBR i.e. Bend. There are probably 50 other places in the state where FireMed could be reciprocated. The two air ambulances have become an issue because Life Flight and Airlnk do not reciprocate with each other. It is in your best interest to have both. Life Flight covers mainly the northwest and Airlink covers roughly 500 locations within the US. D/C Phillips would like to create a Q & A document to be handed out to help individuals make a decision. This document could be placed on the BBR website and at the post office.

Rodger pointed out the demographic change that is taking place on the ranch; the younger families who have their own insurance needs and then the older, Medicare populations. Medicare patients may not think air ambulance is necessary since they have Medicare.

The second issue/question that arose is, does the general population of BBR know where AED's are located? Who has them? Are staff trained on them? This might be referred to Larry Stuker as he once sold AED's for a living.

- There are a set of steps that need to take place to help identify where AED's are placed:
    1. Getting address and location matched correctly.
    2. Identifying public accessible AED'.
- The Marshalls on both golf courses were trained on how to use AED's, however the AED's were never put into effect.

Rodger was pleased that another Heart Attack and Stroke class will be offered in May. This will be good considering many "snow birds" come back on the ranch.

Rodger would like to schedule a tour with Deschutes 9-1-1 sometime in May (not necessarily a board meeting day).

OLD BUSINESS

Resolution 0225-16 "Nine Tools of Civility" Adopt

Motion: Rich Elliott moved to approve Resolution 0225-16, the Nine Tools of Civility as presented, seconded by Mac Hay, unanimously passed.

Accountant Search Update

Jamie recently sent out an email updating Rich and Don on the status of perspective accounting firm to take on the department's annual audit. She is waiting to hear back from the attorney to see if a RFP is needed for this process.

NEW BUSINESS

Appoint Budget Committee Positions #2 & #3

I. Position #2 Term ends 6/30/17

Motion: Rodger Gabrielson moved to appoint Larry Stuker for Position #2 of the Budget Committee with his term ending 6/30/2017, seconded by Don Bowler, unanimously passed.

II. Position #3 Term ends 6/30/16

Motion: Rodger Gabrielson moved to appoint Gary Olsen for Position #3 of the Budget Committee with his term ending 6/30/2016, seconded by Don Bowler, unanimously passed.

Chief Tucker was pleased with the amount of time he got to spend with both Larry and Gary.

Employee Assistance Program – Proposal

D/C Phillips presented an EAP proposal to the board. Some of the focal points were:

- The program allows for
  - Members to call into a 24 hour crisis line
  - Legal, marital and financial counseling
  - Substance abuse help
- Nationally, firefighter mental health issues are on the rise due to the amount of exposure they are seeing.
- The cost is a flat rate for 2-50 employees. D/C Phillips feels the best package is the 1 to 6 session plan.
  - The 2-50 employees will include paid staff, students, board members.
- The timing on implementing this would depend on where it is placed in the current budget. Does it go to materials and services or personnel? Jamie will look into this.
- A report can be given to identify how much our members are using this program.

Motion: Don Bowler moved to add the Employee Assistance Program (EAP) that D/C Phillips presented on as an additional employee benefit, seconded by Rich Elliott, unanimously passed.

GOOD OF THE ORDER

NEXT MEETING DATE

Next Board Meeting March 24th, 2016 @ 9:00 a.m.

- Rodger Gabrielson will not be in attendance

ADJOURNMENT

Board Meeting Adjourned 10:18 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Rich Elliott Date: March 24, 2016